

# READ THIS FIRST

## **Instructions on Accessing and Using the *Ethics in Iowa* Presentation IAC Chapters 25 and 26 Iowa Board of Educational Examiners in Cooperation with Area Education Agencies and Constituent Groups for Dissemination Throughout the State Fall 2005**

The Iowa Board of Educational Examiners has approved this presentation as a means for sharing information about ethics to promote professionalism among Iowa educators.

This folder contains three files:

1. READ THIS FIRST FILE— Instructions on Accessing and Using the *Ethics in Iowa* presentation (Adobe PDF)
2. *Code of Ethics* brochure (Adobe PDF)
3. *Ethics in Iowa* presentation (Microsoft PowerPoint)

Files are readable from both Windows and Macintosh formats.

General Information and instructions for each file:

1. The Iowa Board of Education designed the Code of Ethics brochure which contains the standards and details for Chapter 25: Code of Professional Conduct and Ethics and Chapter 26: Code of Rights and Responsibilities. Please print a copy of the brochure for each participant.
2. The Ethics in Iowa presentation, created by Heartland AEA in collaboration the Iowa Board of Education, describes the role of the Iowa Department of Education and Board of Education Examiners, examines Chapters 25 & 26 and related case studies, and provides activities to heighten educator awareness of the code of professional conduct and ethics.

Please print **Notes** for the facilitator to reference during the presentation and **Handouts** for participants. In the print dialogue screen, select Notes and Handouts (3 per page) from the “Print What” drop down menu. To save ink and print faster, select Black and White from the “Output” drop down menu.

For additional information about licensure and endorsements, contact the BOEE office at [www.state.ia.us/boee](http://www.state.ia.us/boee) or 515.281.3245.